

Date:

Weekly Staff Report

Running List:

Budget

First Time Visitors

Social Media

PostCards

Lesson Supplies

1. Key strategy (I'm working on this week? Where will my energy go?)

2. Specific development and plan for this weeks key strategy:

3. Evaluate progress on last week's key strategy:

4. Leadership Development: Reading, Listening, Question, Network, Conference, continued education:

5. Leadership Development: Evaluate last week's leadership development?

6. Progress with Schools, Scouts, Soul Care, and Discipleship:

7. I invested time in the following lay leaders this past week:

8. I need a decision or conversation with:

9. I will send a note, postcard, or make a call of appreciation to:

10 Volunteer Updates: Additions-Subtractions-Absence-Issues

11. Communications this week:

12. Things leadership should know:

13. Budget/Purchases/Needs:

14. Sunday Evaluation and need to do:

15. Wednesday Evaluation and need to do:

Ideas and Inspiration:

Ministry Team List:

WINS:

Prayer List:

Losses: